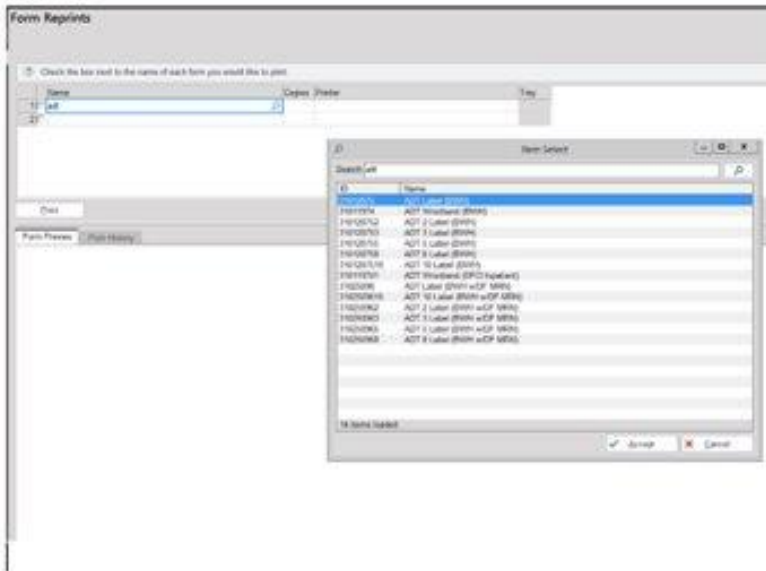


Printing ADT Labels from SRO using Unit Manager

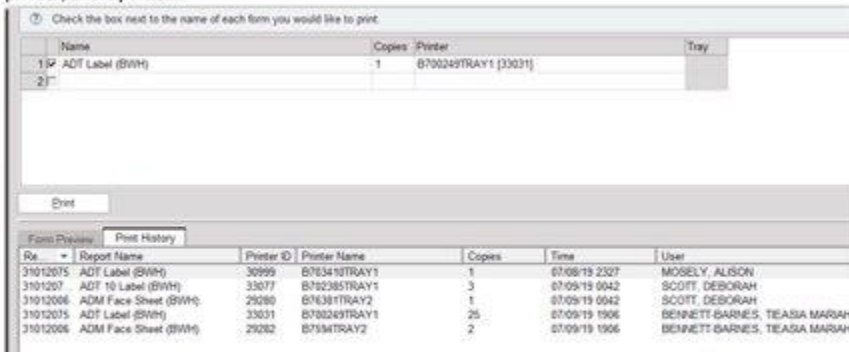
1. Select the room and patient you want to print and then select **Print Forms**



2. Select ADT Label option and printer will appear in the printer column



3. Print history will show you what forms have been printed for this patient, when, to which printer, and by whom



Printing ADT Labels from SRO using Patient Lookup

How to Create an ADT label from the SRO:

1. Find Patient Station.



2. Perform patient look up.

A screenshot of the 'Patient Select' window in Epic. It shows a search criteria field with the text 'Name/MRN: Test, Abc'. Below the search field is a table with patient search results. The table has columns for Wt, Name, Site, MRN, Sex, DOB, and Street Ac. Two rows are visible, both with a yellow highlight in the Wt column. The first row is selected with a blue background.

Wt	Name	Site	MRN	Sex	DOB	Street Ac
17.98	TEST,ABC	BWFH	01277332	F	1/1/1991	86 will th
16.63	TEST,ABCD	BWFH	10126616	F	1/2/2001	123 HAP

- Highlight the encounter you want and select "Print Forms".

The screenshot shows a table of medical encounters with columns for Encounter, Status, Date, Time, and Location. The 'Admission' row is highlighted in blue. Below the table, a row of buttons includes 'View Only', 'Open Chart', 'Event Mgt', 'Print Forms' (highlighted with a red box), and 'Enc Summary'. A 'Demographics' tab is also visible.

Encounter	Status	Date	Time	Location
Appointment	Scheduled Appt			RO MED
Admission	Discharged			TH
Appointment	Completed Appt			AG XRA'
Appointment	Completed Appt			
Appointment	Completed Appt			AG XRA'
Appointment	Completed Appt			
Appointment	Completed Appt			LTRA
Appointment	Completed Appt			T NEPH

Loaded 26 of 805.

View Only Open Chart Event Mgt **Print Forms** Enc Summary

Demographics Selected Encounter

- Perform a look up and select the sit ADT label.

The screenshot shows a 'Form Reprints' window with a search bar and a list of items. The 'ADT LABEL (BWF)' item is selected and highlighted with a red box. The 'Print' button is visible at the bottom left.

ID	Name
40042	PAS DK Pathway Period Summary
87001	PAS LPR3 Pathway Element Summary
31012016	ADM FACESHEET (FH)
31012125	ED FACESHEET (FH)
31016672	SDC FACESHEET (FH)
31011988	Adult/Pedi Wristband (BWF)
31012025	ADT LABEL (BWF)
31017254	OP WRISTBAND BWF
310120252	ADT 2 Label (FH)
310120253	ADT 3 Label (FH)
310120255	ADT 5 Label (FH)
310120258	ADT 8 Label (FH)
3101202510	ADT 10 Label (FH)
31018170	BWH ABN WAIVER
31018251	Acknowledge Outpatient Observation Progra
31018178	ABN Waiver Spanish (BWH)
3042300001	PHS IP INTERNAL PATIENT TRANSPORT
31018634	Address Label (BWH Packets)
31018250	Decision Worksheet (BWH)

Form Reprints Item Select

Search: _____

Check the box next to the name

Name

1

Print

Form Preview Print History

- Printer will be indicated. ADT label print preview will appear.

	Name	Copies	Printer	Tray
1	ADT LABEL (BWF)	1	B711068TRAY1 (32110)	
2				

Print

Form Preview Print History

IN [REDACTED]

PH [REDACTED]

MR [REDACTED] DOB [REDACTED]

CSN [REDACTED] OCC [REDACTED]

LOC BWH/WHIS



- Print History will show you what forms have been printed for this patient, when, to which printer, and by whom.

Form Preview		Print History				
Re...	Report Name	Printer ID	Printer Name	Copies	Time	User
31011988	Adult/Pedi Wristband (BWF)	32292	B711810TRAY1	1	05/08/19 1625	MATTHEWS, MELISSA A.
3101202...	ADT 10 Label (FH)	32110	B711068TRAY1	1	05/08/19 1629	SOSSOU, MARY-ANN
3101202...	ADT 10 Label (FH)	32110	B711068TRAY1	1	05/08/19 1629	SOSSOU, MARY-ANN
31012016	ADM FACESHEET (FH)	26524	B71633TRAY2	1	05/08/19 1629	SOSSOU, MARY-ANN
31012016	ADM FACESHEET (FH)	26524	B71633TRAY2	1	05/08/19 1629	SOSSOU, MARY-ANN
31012016	ADM FACESHEET (FH)	29887	B705571TRAY2	1	05/09/19 0857	GUDEN, MAUREEN B.
3101202...	ADT 5 Label (FH)	32110	B711068TRAY1	1	05/10/19 1115	CYPRIAN, AKASHIA
3101202...	ADT 10 Label (FH)	32110	B711068TRAY1	1	05/27/19 1741	OCONNELL, EILEEN
3101202...	ADT 8 Label (FH)	32110	B711068TRAY1	1	05/29/19 1204	CYPRIAN, AKASHIA
3101202...	ADT 10 Label (FH)	32110	B711068TRAY1	1	06/05/19 0033	BUENAVENTURA, KAREN I
31011000	Adult/Pedi Wristband (BWF)	32292	B711810TRAY1	1	05/02/19 0011	DATTEN, DAVID